



Application for a Grant of Leave and Biometric Immigration Document as a Tier 1, 2 or 5 Dependant

In accordance with paragraph 34 of the Immigration Rules, this form is specified for applications made on or after 6 April 2014. Please check on the website at www.ukba.homeoffice.gov.uk that this is the current form for use on the date that you apply.

You are advised to read the help text and separate guidance notes that are available to help with this form. Please read them before making your application. If you do not already have them, you can download them from our website.

Applications made on this form may be made by post, courier or in person at one of our Premium Service Centres. To apply in person you must make an appointment. Details of our Premium Service Centres can be found on our website:

www.ukba.homeoffice.gov.uk/contact/applyinginperson/

Please post or courier your application to:

Postal address:

Home Office
Tier 1 Dependants
PO Box 496
Durham
DH99 1WQ

Postal address:

Home Office
Tier 2 or 5
Dependants
PO Box 506
Durham
DH99 1WB

Courier address:

Home Office
Tier 1, 2 or 5 Dependants
Millburngate House
Millburngate
Durham
DH97 1PA

This form is
specified for
applications
made on or after
6 April 2014

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Section A - Payment Details**A1 Fee Details**

Please complete this section in block capitals and black ink. You should complete all questions in this part of the form that apply to you. It is mandatory to complete Section A. If it is not complete, the application will be invalid and returned to you.

You should refer to the Payment Guidance Notes which accompany this application form.

Section A - Application Details

A1. Tick appropriate box below. If you do not select a fee then we cannot take a payment and your application will be rejected as invalid.

Tier 1 – (General) standard		£1,607
Tier 1 – (Entrepreneur, Investor, Exceptional Talent)		£1,093
Tier 1 – Graduate Entrepreneur standard		£422
Tier 1 – Exceptional Talent Extension		£1,093
Tier 2 General, ICT Long Term Staff, Sport & MOR - up to 3 years leave to remain		£601
Tier 2 ICT Short Term Staff, Graduate Trainee or Skills Transfer		£428
Tier 2 General, ICT Long Term Staff – over 3 years leave to remain		£1,202
Tier 2 Shortage Occupations - up to 3 years		£428
Tier 2 Shortage Occupations - over 3 years		£856
Tier 5 – standard		£208

If you are producing a double-sided copy of this application form, please include this page and make sure it falls on the reverse of the payment details page in the two-sided copy.

For administrative reasons, it is important that the rest of the form begins with Section B - Your Personal Details facing upwards

D7; Please provide your representative's contact details:

Work telephone number

Mobile telephone number

Email address line 1

Email address line 2

Fax number

D8; Is your representative regulated by the Office of the Immigration Services Commissioner (OISC)? (ht)

Yes go to D9

No go to D10

D9; What is their OISC registration number?

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Now go to D11

D10; What is the reason that they are not OISC registered?

They are authorised by designated professional body or regulator

They are registered or authorised in an EEA State

They are supervised

They are exempt or employed or supervised by exempt person

They are specified by an order

I don't know

Now go to Section E

Section E - Your Contact Details in the UK

In this section you will be asked to provide information about how we can contact you, including your correspondence address in the UK, contact telephone numbers, email address, etc

E1; Do you live at the same address as the PBS main applicant that you are dependant on? (ht)

Yes go to E3 No go to E2

E2; Why do you not live at the same address as the PBS main applicant that you are dependant on?

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E3; What is your current address? (ht)

House number/name																				
Address line 1																				
Address line 2																				
Address line 3																				
Town/City																				
County/District																				
Country																				
Postcode																				

E4; What date did you move to this address? (ht)

D	D	M	M	Y	Y	Y	Y
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E5; Is your correspondence address the same as your current address (as given above)? (ht)

Yes go to E7 No go to E6

E6; What is your correspondence address?

House number/name																				
Address line 1																				
Address line 2																				
Address line 3																				
Town/City																				
County/District																				
Country																				
Postcode																				

TIER 1, 2 OR 5 DEPENDANT APPLICATION FORM

E7; Please provide the following contact details:

Work telephone number																			
Home telephone number																			
Mobile telephone number																			
Fax number																			

Email address line 1																			
Email address line 2																			

E8; Please tick to indicate what your preferred contact telephone number is:

Work	<input type="checkbox"/>
Home	<input type="checkbox"/>
Mobile	<input type="checkbox"/>

Now go to Section F

Section F - Your Reference Numbers

In this section you will be asked to provide information about any Home Office reference numbers that you might have. These can be found on documents and correspondence we have previously sent to you. You will also be asked to provide any current and any previous National Insurance number.

F1; Have you ever had a Home Office reference number assigned to you? (ht)

Yes go to F2 No go to F3

F2; What is/are your Home Office reference number(s)?

You may enter up to 3 reference number below:

Reference number 1																				
Reference number 2																				
Reference number 3																				

F3; Do you currently have a National Insurance number? (ht)

Yes go to F4 No go to F5

F4; What is your National Insurance number? (ht)

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F5; Have you previously had a National Insurance number? (ht)

Yes go to F6 No go to Section G

F6; What was your previous National Insurance number? (ht)

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Now go to Section G

Section G - About your Passport or Travel Document

In this section you will be asked to provide information about your current and previous passports or travel documents. If you have lost or had any passports or travel documents stolen then you should have reported this to the Police and you will be asked to provide information about this.

G1; Please provide the following details: (ht)

Current Passport or Travel Document						
What is your current passport or travel document number?	What is the nationality on the passport?	What is the issue date?	What is the expiry date?	What is the place of issue?	Is the passport or travel document enclosed?	If the passport or travel document is not enclosed, please indicate why:
					<input type="checkbox"/> Yes - go to G4 <input type="checkbox"/> No - go to next column	<input type="checkbox"/> Lost - go to G2 <input type="checkbox"/> Stolen - go to G3 <input type="checkbox"/> Expired and returned to national authorities - go to G4 <input type="checkbox"/> Already with The Home Office - go to G4

G2; Please explain how you lost your passport: (ht)

G3; Please provide the following details: (ht)

What was the Police report number?	What was the crime reference number?	Which police station was this reported at?	What date was this reported to the Police on?

Section H - About your Biometric Residence Permit

In this section you will be asked to provide information about any Biometric Residence Permit(s) that have previously been issued to you

H1. Do you have a BRP?

Yes go to H2 No go to H7

H2. Please provide the following details: (ht)

Biometric Residence Permit					
What is your BRP number?	What is your nationality on the BRP?	What is the issue date?	What is the expiry date?	Is your BRP enclosed with this application?	If the BRP is not enclosed please indicate why:
				<input type="checkbox"/> Yes - go to H7 <input type="checkbox"/> No - go to next column	<input type="checkbox"/> Lost - go to H3 <input type="checkbox"/> Stolen - go to H4 <input type="checkbox"/> Expired and returned to national authorities - go to H7 <input type="checkbox"/> Already with The Home Office - go to H7

H3. Please explain how you lost your BRP: (ht)

H4. Please provide the following details: (ht)

What was the Police report number?	What was the crime reference number?	Which police station was this reported at?	What date was this reported to the Police on?

H5. Have you reported this to the The Home Office card management service? (ht)

Yes go to H6 No go to H7

H6. What date did you report this? (ht)

D	D	M	M	Y	Y	Y	Y
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I8; What date did you move from this address?

D	D
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M	M
---	---

Y	Y	Y	Y
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If you have lived at more than one address in the last five years, please continue on a separate sheet.

Now go to Section J

Section J - About your Personal History

In this section you will be asked to provide information about any criminal convictions you have, any civil judgements or immigration civil penalties against you and details of any involvement you may have had in war crimes, genocide, crimes against humanity or terrorism.

J1; Have you ever been convicted of a criminal offence either in the UK or in another country? (ht)

Yes go to J2 No go to J7

J2; What was the offence?

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J3; What was the sentence given?

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J4; If you were sentenced to a period of imprisonment, what was the length of the prison sentence in months?

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J5; What date were you sentenced on?

D	D	M	M	Y	Y	Y	Y
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J6; Which country were you convicted in?

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J7; Have you ever had any civil judgements issued against you or received a civil penalty under the UK Immigration Acts? (ht)

Yes go to J8 No go to J11

J8; Please provide details of the judgement or civil penalty:

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J17; Have you ever been a member of, or given support to an organisation which has been concerned with or involved in terrorism? (ht)

Yes go to J18 No go to J19

J18; Please provide details:

J19; Have you, by any means or medium, expressed views that justify or glorify terrorist violence or that may encourage others to commit terrorists acts or activities or other serious criminal activities? (ht)

Yes go to J20 No to to Section K

J20; Please provide details:

Now go to Section K

Section L - Public Funds

In this section you will be asked to provide information about whether or not you have claimed public funds (benefits and housing) in the UK and details about any claims you have made.

L1; Have you ever claimed any public funds? (ht)

Yes go to L2 No go to Section M

L2; Have you claimed Attendance Allowance?

Yes No

L3; Have you claimed Carer's Allowance?

Yes No

L4; Have you claimed Child Benefit?

Yes No

L5; Have you claimed Tax Credit?

Yes No

L6; Have you claimed Council Tax Benefit?

Yes No

L7; Have you claimed Disability Living Allowance?

Yes No

L8; Have you claimed Housing or Homelessness Assistance?

Yes go to L9 No go to L10

L9; What is the name of the local housing authority or housing association that provided this?

L10; Have you claimed Housing Benefit?

Yes No

L11; Have you claimed Income-based Jobseekers Allowance?

Yes No

L12; Have you claimed Income Support?

Yes No

L13; Have you claimed Severe Disablement Allowance?

Yes No

L14; Have you claimed Social Fund Payments?

Yes No

L15; Have you claimed State Pension Credit?

Yes No

L16; Have you claimed Working Tax Credit?

Yes No

L17; Have you claimed Income-related Employment and Support Allowance?

Yes No

L18; Is your housing provided by a local authority or housing authority as part of an agreement between your employer and a housing authority? (ht)

Yes No

L19; Have you claimed Council Tax Reduction?

Yes No

L20; Have you claimed Personal Independence Payment?

Yes No

L21; Have you claimed Universal Credit?

Yes No

Now go to Section M

Section M - About your Maintenance

In this section you will be asked to provide information about maintenance which is the money you will need for your living costs in the UK.

It is essential that you ensure that the information you provide in this section is accurate. We use this information to advise you of the amount of money you will need for maintenance.

M1; Are you applying for leave at the same time as the PBS main applicant that you are dependant upon?

Yes go to M2

No go to M4

M2; Under which category of the Points Based System is the main applicant applying?

- Tier 1 (General) - go to M6
- Tier 1 (Entrepreneurs) - go to M7
- Tier 1 (Graduate Entrepreneur) - go to M10
- Tier 1 (Exceptional Talent) - go to Section N
- Tier 1 (Investors) - go to Section N
- Tier 1 (Post Study Work) - go to M7
- Tier 2 (General) - go to M3
- Tier 2 (Intra Company Transfers) - go to M3
- Tier 2 (Minister of Religion) - go to M3
- Tier 2 (Sportsperson) - go to M3
- Tier 5 (Temporary Worker) - All categories - go to Section M11

M3; Is the PBS main applicant making:

- An initial switching application - go to M11
- An application for an extension of their existing leave - go to section N
- An application following a change of employment - go to Section N

M4; Has the PBS main applicant received notification that their application has been successful? (ht)

Yes

No

M5; Under which category of the Points Based System has the main applicant applied?

- Tier 1 (General) - go to M6
- Tier 1 (Entrepreneurs) - go to M7
- Tier 1 (Graduate Entrepreneur) - go to M10
- Tier 1 (Exceptional Talent) - go to Section N
- Tier 1 (Investors) - go to Section N
- Tier 1 (Post Study Work) - go to M7
- Tier 2 (General) - go to M11
- Tier 2 (Intra Company Transfers) - go to M11
- Tier 2 (Minister of Religion) - go to M11
- Tier 2 (Sportsperson) - go to M11
- Tier 5 (Temporary Worker) - All categories - go to M11

M6; Has the PBS main applicant's application been assessed in accordance with paragraphs 39 to 42 of the HSMP Forum Ltd. Judicial Review Policy Document?

Yes No

M7; How long has the PBS main applicant been in the UK for?

- Less than 12 months - go to M8
- More than 12 months - go to M9

M8; Please tick the box below:

I can confirm that I am providing evidence of having £1800 in available funds.

Go to M13

M9; Please tick the box below:

I can confirm that I am providing evidence of having £600 in available funds.

Go to M13

M10; How are you able to demonstrate that you have sufficient funds available to you?

I am providing an endorsement letter confirming that UK Trade and Investment (UKTI) has awarded funding to cover the required maintenance - go to section N

Where PBS migrant has been in the UK less than 12 months

I am providing evidence of having £1200 in available funds - go to M13

Where PBS migrant has been in the UK more than 12 months

I am providing evidence of having £600 in available funds - go to M13

M11; How are you able to demonstrate that you have sufficient funds available to you?

- My maintenance has been certified by an A-rated sponsor (Tier 2 dependants only)- go to M12
- I am providing evidence of having £600 in available funds - go to M13

M12; As your maintenance is being certified by the Tier 2 sponsor, please tick one of the following boxes:

- I confirm that the A-rated sponsor has certified maintenance for me on the main applicant's Certificate of Sponsorship (CoS)
- I confirm that the A-rated sponsor has certified maintenance for me in a letter

M13; You must provide evidence that you have access to available funds in order to support yourself. Please tick the relevant box to confirm what evidence you are supplying:

- Personal bank or building society statements covering a consecutive 90 day period
- A building society pass book covering a consecutive 90 day period
- A letter from a bank or building society confirming the funds and that they have been held for a consecutive 90 day period
- A letter from a financial institution regulated by either the Financial Conduct Authority, the Prudential Regulatory Authority or, in the case of overseas accounts, the home regulator (official regulatory body for the country in which the institution operates and the funds are located) for the purpose of personal savings accounts, confirming the funds and that they cover a consecutive 90 day period.

Now go to Section N

Section N - About your Personal Circumstances/attributes

In this section you will be asked about your relationship with the PBS main applicant that you are dependant upon.

N1; What is your relationship to the PBS main applicant that you are dependant on?

- Spouse - go to N2
- Civil Partner - go to N2
- Unmarried Partner - go to N2
- Same-Sex Partner - go to N2
- Dependent Child under 18 - go to N7
- Dependent Child 18 or over - go to N7

N2; Is your relationship with your Spouse/Civil Partner subsisting?

Yes No

N3; Do you intend to live with your Spouse/Civil Partner throughout your time in the UK?

Yes No

N4; Do you intend to remain in the UK beyond the period of leave that your Spouse/Civil Partner has or may be given?

Yes No

N5; Do you intend to live with them throughout your stay in the UK?

Yes No

N6; Was your last grant of leave to enter or remain as the spouse/civil partner of the PBS main applicant?

Yes No

Now go to the next section

N7; Have you previously been granted leave as the dependent child of the PBS main applicant?

Yes No

N8; Are you married or in a civil partnership?

Yes No

N9; Have you formed an independent family unit from your parent or are you living an independent life?

Yes No

N10; Do you intend to remain in the UK beyond any period of leave your parent (the PBS main applicant) has or may be given?

Yes No

N11; Are both of your parents lawfully present in the UK?

Yes No

N12; Are both of your parents applying for leave at the same time as you?

Yes go to the next section No go to N13

N13; Is the PBS main applicant that you are dependant upon your sole surviving parent?

Yes go to the next section No go to N14

N14; Has the PBS main applicant you are dependant upon had, and still has, sole responsibility for your upbringing?

Yes go to next section No go to N15

N15; Is your other parent in the UK?

Yes No

Now go to the next section

Section Q - Supporting Documents

Fill in this part of the form to help us make sure that we have received your documents and to keep a record of them while they are with us.

From list “A”, tell us how many of each of the listed documents you have sent with this application. This is a standard list, you should only send in the documents from this list that are required for your application. At “B”, list any other documents you have sent and state how many in each case. Continue on a separate sheet if necessary.

A. Type of document	How many?
Passports	
Biometric Residence Permit and/or travel documents	
Police registration certificates	
Evidence of care arrangements if you are under 18 years old	
Passport Photographs	
Marriage/civil partnership certificate (where not previously granted as dependant)	
Full Birth certificates (applicants under 18 not previously granted as dependants)	
Utility bills (water, Gas, Electric)	
Bank statements	
Council tax bill	

B. Listed items	How many?